

AGENDA

PARRISH FIRE DISTRICT

February 27, 2024 – 6:00 p.m.

- 1. Open meeting for the Parrish Fire District**
- 2. Prayer and Pledge**
- 3. Minutes of meeting January 23, 2024**
- 4. Public Comment**
- 5. Public Facility Report**
- 6. Financial Report**
- 7. Administration Report**
- 8. Commissioners Report:**

**Commissioner Hendry
Commissioner Stevens
Commissioner Griesi
Commissioner Webb**

**Chairman's Report
Commissioner Chitty**

If any person desires to appeal any decision of the Fire Commission or of any other Board or Commission of the Fire District, that person will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. F.S. 286.0105

The Parrish Fire District does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability status in employment or in provision of services. Disabled individuals may receive special accommodation in services on one working day's notice. F.S. 286.011 (6)

January 23, 2024

The Board of Commissioners of the Parrish Fire District met in regular session on Tuesday, January 23, 2024, at 6:00 P.M. in the Commission Chamber.

Present were	Edward G. Chitty	Chairman
	John Z. Griesi	Commissioner
	Edward W. Stevens	Commissioner
	Stacey S. Bailey	Fire Chief
Absent was	Kevin L. Webb	Vice – Chairman
	Eugene F. Hendry	Commissioner

Chairman Chitty opened the meeting of the Parrish Fire Commission.

The minutes of the previous meeting held November 28, 2023, were approved on a motion by Commissioner Stevens, seconded by Commissioner Griesi and carried by a vote of 3-0.

Chairman Chitty called for public comment, there was none.

Financial reports for month ending November 30, 2023, and month ending December 31, 2023, were presented. Chief Bailey indicated that the general fund had received \$3,045,799.68 in revenue. The Impact Fee account has received \$70,000.00 for the year. The financial reports were approved on a motion by Commissioner Stevens, seconded by Commissioner Griesi and carried by a vote of 3-0.

In the administration report, Chief Bailey discussed several items, several things done around station 1 and several projects that are underway by staff.

In the Commission reports

Commissioner Griesi – Good job everyone!

Commissioner Stevens – thanked everyone for all their hard work, County meeting please keep them informed when.

Chairman Chitty –Wishes we could all get together more than just Christmas time with everyone, appreciates all the hard work being done around here.

With no further business for the board, Commissioner Griesi motioned to adjourn the meeting, seconded by Commissioner Stevens, and carried by a vote of 3-0. Meeting adjourned at 6:24 P.M.

CHAIRMAN

ATTEST:

SECRETARY

SUPPLEMENTAL AGENDA MATERIAL – PARRISH FIRE COMMISSION – February 27, 2024

<u>AGENDA NUMBER</u>	<u>PAGE NUMBER</u>	
3	N/A	Minutes of January 23, 2024 <u>COMMISSION ACTION NECESSARY</u> Motion to approve minutes. Second. Vote
4	N/A	Public comment All citizens wishing to speak to the Commission on an agenda item or a future agenda item must complete a speaker card. A citizen, after being recognized by the Chairman, should come to the podium and, for the public record, state their name and address and state whether they are in favor of or against the agenda item they wish to address. The length of time each citizen may address the Board of Commissioners shall be limited to two (2) minutes
5	1-7	Public Facility Report <u>COMMISSION ACTION NECESSARY</u> Motion to Approve/disapprove the Public Facilities Report. Second, Vote
6	8-9	Financial Report January 2024 <u>COMMISSION ACTION NECESSARY</u> Motion to Approve/disapprove Financial report. Second, Vote
7	N/A	Administration Report <u>COMMISSION ACTION NECESSARY</u> None - Information Only
8	N/A	Commissioners Reports Commissioner Hendry Commissioner Stevens Commissioner Griesi Commissioner Webb Chairman Chitty

PARRISH FIRE DISTRICT PUBLIC FACILITIES REPORT

Edward G. Chitty, Chairman

Kevin L. Webb, Vice Chairman

Ed W. Stevens, Commissioner

Eugene F. Henry, Commissioner

John Z. Griesi, Commissioner

Stacey S. Bailey, Fire Chief

PARRISH FIRE DISTRICT
12132 U.S. 301 N.
Parrish, Florida 34219

February 27, 2024

This report is a compilation of information as required by Florida Statute 189.415, Special Districts Public Facilities Report. This report is required to be submitted to Manatee County, the local general-purpose government.

The geographical service area and legal description of the facility owned and operated by the Parrish Fire District is included.

The existing capacity of the facility along with the current demand within the District is also provided.

The Parrish Fire District covers approximately 98 square miles.

A proposed five-year construction plan is provided and projected funding.

GEOGRAPHIC SERVICE AREA

The Parrish Fire District is located in the north and northeastern part of Manatee County, north of the Manatee River. The approximate area of the District is 98 square miles, with a current population of approximately 12,000.

The District includes, but is not limited to, mobile home parks, condominium, apartment buildings, single family residential uses, various types of businesses, one shopping center, light industrial uses, and assembly occupancies.

JURISDICTION

The lands incorporated within the Parrish Fire District are located in Manatee County, Florida, and are described as follows:

Sections 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35 and 36 all lying in Township 33 South, Range 19 East; and Sections 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, and 12, all lying in Township 34 South, Range 19 East; and all of Sections 13, 14, 15, 16, 17, and 18, lying north of Manatee River, all lying in Township 34 South, Range 19 East, and Sections 3, 4, 5, 6, 7, 8, 9, 10, 15, 16, 17, 18, 19, 20, 21, 22, 27, 28, 29, 30, 31, 32, 33, and 34, all lying in Township 33 South, Range 20 East, and Sections 3, 4, 5, 6, 7, 8, 9, 10, 15, 16, 17, 18, 19, 20, 21, 22, and 28, all lying in Township 34 South, Range 20 East, and all of Sections 29, 30, 32, and 33, lying North of Manatee River, all lying in Township 34 South, Range 20 East.

FIRE STATION 1 / Administration

The specifics for the facility is as follows:

Fire Station #1 and 12132 U.S. 301 N.
Headquarters Complex: Parrish, Florida 34219

DP #4628.0200/0
DP #4628.0049/9
DP #4628.0044/9

This facility currently has a capacity for six (6) fire suppression personnel, Two (2) Manatee County EMS personnel, administrative staff of four (4) personnel and housing fire apparatus and EMS ambulance.

Legal Description

COM AT THE PT OF INTERSECTION OF THE N LN OF SEC 32 TWN 33 S RNG 19 AND THE C/L OF OLD TAMPA RD (2ND AVE E); TH S 00 DEG 53 MIN 10 SEC E ALG SD C/L, 281.14 FT; TH S 89 DEG 20 MIN 17 SEC E 25 FT TO A PT ON THE E R/W LN OF SD OLD TAMPA RD; TH CONT S 89 DEG 20 MIN 17 SEC E 150 FT FOR A POB, TH CONT S 89 DEG 20 MIN 17 SEC E 466.20 FT TO A PT ON THE W R/W LN OF US HWY 301 (TAMIAMI TRAIL); TH S 00 DEG 14 MIN 00 SEC E ALG SD W R/W LN 85.88 FT TO THE PT OF CURVATURE OF A CURVE, CONCAVE TO THE W, HAVING A RAD OF 1335.40 FT; TH SLY ALG THE ARC OF SD CURVE AND SD R/ W LN, THROUGH A C/A OF 18 DEG 03 MIN 25 SEC 420.85 FT (CHORD=420.85 FT; CHORD BRG=S 03 DEG 17 MIN 30 SEC E); TH LEAVING SD R/W LN, GO N 89 DEG 20 MIN 17 SEC W, 394.72 FT; TH N 00 DEG 53 MIN 10 SEC W 500.95 FT TO THE POB (1535/0057)
PI#4628.0200/0

THE N 25 FT OF LOT 4 THE GROVES OF PARRISH. PI#4628.0049/9

THE S 25 FT OF LOT 3 THE GROVES OF PARRISH. PI#4628.0044/9

Service Area: 97.8 sq. miles

ANNEX/MAINTENANCE BUILDING

Annex/Maintenance Building: 7006 122nd Avenue East
Parrish, Florida 34219

DP#4595.0005/4

Legal Description

LOTS 12, 13 CRAWFORD PARRISH ADD; TOGETHER WITH: BEG 70 YDS N OF SE COR OF NE1/4 OF SW1/4. TH N 70 YDS. W 70 YDS. S 70 YDS. E 70 YDS, LESS 30 FT OFF E FOR ST & LESS THE S1/2 THEREOF, ALSO BEG 130 YDS N OF SE COR OF NE1/4 OF SW1/4, TH N 45 YDS, W 70 YDS, S 45 YDS, E 70 YDS LESS 30 FT OFF E & N FOR STS & LESS H/W R/W PI#4595.0005/4

This facility is currently used to house fire apparatus and maintenance equipment.

PARRISH STATION #2

STATION #2: 3804 North Rye Road Parrish, Florida 34219

In -service April 2023

Legal Description

A parcel of land located in Section 2, Township 34 South, Range 19 East, Manatee County, Florida, more particularly described as follows:

Commencing at the Southeast corner of Section 2, Township 34 South, Range 19 East, thence North $00^{\circ}17'30''$ West along the East line of said Section 2, 1362.52 feet; thence leaving aforementioned Easterly Section line South $89^{\circ}42'30''$ West, 142.82 feet to the Point of Beginning; thence North $26^{\circ}15'47''$ West 49.56 feet; thence North $78^{\circ}21'46''$ West 81.53 feet; thence South $51^{\circ}19'46''$ West, 78.48 feet; thence South $42^{\circ}36'17''$ West 45.87 feet; thence South $23^{\circ}48'39''$ West, 51.28 feet; thence South $9^{\circ}37'16''$ West, 61.05 feet; thence South $25^{\circ}01'02''$ East 92.28 feet; thence South $01^{\circ}03'33''$ East 37.37 feet; South $42^{\circ}02'28''$ East 50.07 feet; thence South $57^{\circ}46'43''$ West 39.30 feet; thence South $65^{\circ}11'37''$ West 115.23 feet; thence South $12^{\circ}10'03''$ West 12.69 feet; thence North $80^{\circ}10'54''$ West 21.28 feet; thence South $39^{\circ}26'54''$ West 31.99 feet; thence North $56^{\circ}11'12''$ West 42.02 feet; thence South $31^{\circ}45'41''$ West 61.74 feet to a point on the Easterly maintained right of way line of Rye Road; thence along said Easterly right of way line the following two calls; (1) North $00^{\circ}40'34''$ East, 102.05 feet, (2) North $03^{\circ}56'50''$ East, 705.06 feet; thence leaving said Easterly right of way line, South $85^{\circ}57'37''$ East, 377.62 feet; thence South $04^{\circ}02'26''$ West, 360.64 feet to the Point of Beginning.

DEMANDS OF AREA SERVED

Below is the total number of fire department responses for the year of 2023. The number listed is the total impact to the Fire District for the year.

TOTAL: **1737 calls for service**

PROPOSED FIVE YEAR CONSTRUCTION PLAN

During the next five years, the Fire District plans to:

- Continue maintenance needs for the current buildings.
- Construct a new fire station in the furthestmost portion of the fire district.

Anticipated time of completion: EST. 2025/2026

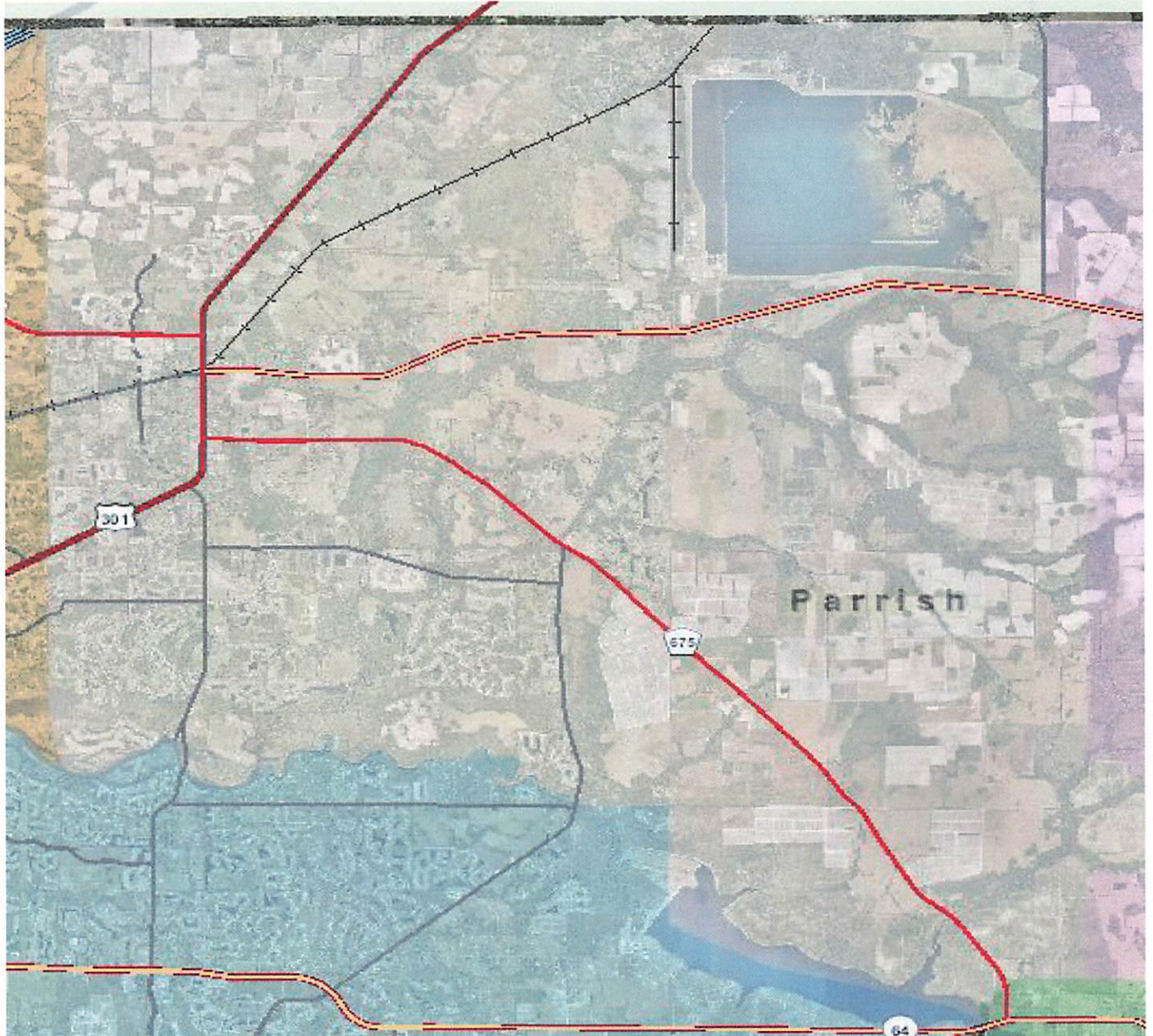
New Fire station to have a capacity for 3 pieces of apparatus and provide housing for six to eight personnel. The anticipated demand for these facilities will be to provide response services for the anticipated increase in population, with growth being in commercial and residential development in the district. Also, fire inspection and prevention practices for health, safety and welfare to maintain compliance with NFPA practices will be conducted out of this facility.

PROJECTED FUNDING SYSTEM FOR FUTURE FIRE STATIONS

The primary source of funding is derived from tax assessments. In addition, the Parrish Fire District collects impact fees for new construction of facilities.

The Parrish Fire District has the authority and power to acquire property by grant, gift, purchase, devise or eminent domain, or any other means allowed by statute. (See Enabling Act Chapter 2004-400)

PARRISH FIRE DISTRICT GEOGRAPHICAL BOUNDARIES



PARRISH FIRE DISTRICT
Budget vs. Actual 2023-2024
October 2023 through January 2024

	Oct '23 - Jan 24	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
4110 · Tax Revenue	3,635,271.06	3,875,825.22	-240,554.16
4210 · Interest Income	5,946.70		
4310 · Miscellaneous Income	8,224.10	20,000.00	-11,775.90
4315 · Grant Revenue	490,633.79	0.00	490,633.79
4410 · User's Fee	3,345.25	4,000.00	-654.75
9201 · IFF Transfer In for St 2 loan	482,995.04	483,000.00	-4.96
Total Income	4,626,415.94	4,382,825.22	243,590.72
Gross Profit	4,626,415.94	4,382,825.22	243,590.72
Expense			
7100 · Salaries & Overtime	744,646.29	2,168,330.00	-1,423,683.71
7130 · 941 Taxes	56,041.57	165,877.00	-109,835.43
7150 · Employee Retirement	224,870.78	650,497.00	-425,626.22
7180 · Accounting & Bk Chgs	243.54	0.00	243.54
7190 · Capital Expenditures	0.00	45,000.00	-45,000.00
7192 · Debt Service Engine	0.00	29,992.00	-29,992.00
7210 · Commissioners' Honorarium	7,500.00	30,000.00	-22,500.00
7250 · Communications	9,213.23	22,000.00	-12,786.77
7270 · Dues & Licenses	18,371.05	23,000.00	-4,628.95
7310 · Fire Prevention	712.42	6,000.00	-5,287.58
7360 · Gas, Diesel & Oil	7,871.41	28,000.00	-20,128.59
7410 · Insurance			
7411 · Dental	2,661.12	8,500.00	-5,838.88
7412 · Health	137,260.51	250,000.00	-112,739.49
7413 · Liability	52,563.99	85,000.00	-32,436.01
7414 · Workman's Comp.	47,211.00	93,000.00	-45,789.00
Total 7410 · Insurance	239,686.62	436,500.00	-196,803.38
7450 · Medical Supplies	1,578.10	7,250.00	-5,671.90
7460 · Medical Testing	11,228.00	12,500.00	-1,272.00
7500 · Household Supplies	2,480.47	5,000.00	-2,519.53
7510 · Miscellaneous Supplies	1,476.11	6,500.00	-5,023.89
7542 · Loan Principal - Station 2	284,227.30	284,227.00	0.30
7543 · Loan Interest - Station 2	198,767.74	198,767.00	0.74
7570 · Printing & Office	1,819.24	6,500.00	-4,680.76
7610 · Professional Services/Legal	5,466.25	35,000.00	-29,533.75
7620 · R & M-Equipment	14,074.23	15,000.00	-925.77
7630 · R & M-Radios	0.00	15,000.00	-15,000.00
7640 · R & M-Station			
7641 · R & M Station 1	4,460.22	22,000.00	-17,539.78
7642 · R & M Station 2	2,346.30	22,000.00	-19,653.70
Total 7640 · R & M-Station	6,806.52	44,000.00	-37,193.48
7650 · R & M-Vehicles	13,795.87	40,000.00	-26,204.13
7680 · Reconciliation Discrepancies	-0.09		
7690 · Refund	0.00	500.00	-500.00
7710 · Fire Equipment & Tools	3,585.78	10,000.00	-6,414.22
7730 · Training & Education	8,201.14	17,500.00	-9,298.86
7740 · Travel	0.00	500.00	-500.00
7760 · Uniforms & Gear	6,271.43	14,000.00	-7,728.57
7810 · Utilities			
7811 · Utilities Water Station 1	1,128.42	4,000.00	-2,871.58
7812 · Utilities Electric Station 1	3,157.57	10,000.00	-6,842.43
7813 · Utilities Water Station 2	1,271.48	5,000.00	-3,728.52
7814 · Utilities Electric Station 2	1,762.09	12,000.00	-10,237.91
Total 7810 · Utilities	7,319.56	31,000.00	-23,680.44
Total Expense	1,876,064.56	4,348,440.00	-2,472,375.44
Net Ordinary Income	2,750,351.38	34,385.22	2,715,966.16
Other Income/Expense			
Other Expense			
7195 · Station 2 Capital Expenditures	1,498.50	0.00	1,498.50
Total Other Expense	1,498.50	0.00	1,498.50
Net Other Income	-1,498.50	0.00	-1,498.50
Net Income	2,748,852.88	34,385.22	2,714,467.66

PARRISH FIRE DISTRICT-IFF
Budget vs. Actual 2023 - 2024
 October 2023 through January 2024

	<u>Oct '23 - Jan 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
5110 · Impact Fees Collected	191,604.80	500,000.00	-308,395.20
Total Income	191,604.80	500,000.00	-308,395.20
Gross Profit	191,604.80	500,000.00	-308,395.20
Expense			
9130 · Attorney	0.00	10,000.00	-10,000.00
9300 · Capital Expenditures	26,807.08	125,000.00	-98,192.92
Total Expense	26,807.08	135,000.00	-108,192.92
Net Ordinary Income	164,797.72	365,000.00	-200,202.28
Other Income/Expense			
Other Expense			
9200 · Transfer Out of Impact	482,995.04	483,000.00	-4.96
Total Other Expense	482,995.04	483,000.00	-4.96
Net Other Income	-482,995.04	-483,000.00	4.96
Net Income	-318,197.32	-118,000.00	-200,197.32