

AGENDA

PARRISH FIRE DISTRICT

July 27, 2021 – 6:30p.m.

- 1. Open meeting for the Parrish Fire District**
- 2. Prayer and Pledge**
- 3. Minutes of meeting for June 22, 2021**
- 4. Public Comment**
- 5. GMP Presentation of Station 2**
- 6. Establish date of Public Hearing for Assessment Appeals**
- 7. Financial Report**
- 8. Administration Report**
- 9. Commissioners Report:**

**Commissioner Dirling
Commissioner Trompke
Commissioner Combee
Commissioner Webb**

**Chairman's Report
Commissioner Chitty**

If any person desires to appeal any decision of the Fire Commission or of any other Board or Commission of the Fire District, that person will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. F.S. 286.0105

The Parrish Fire District does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability status in employment or in provision of services. Disabled individuals may receive special accommodation in services on one working days' notice. F.S. 286.011 (6)

June 22, 2021

The Board of Commissioners of the Parrish Fire District met in regular session on Tuesday, June 22, 2021, at 6:30 P.M. in the Commission Chamber.

| | | |
|--------------|------------------|---------------|
| Present were | Edward G. Chitty | Chairman |
| | Kevin L. Webb | Vice-Chairman |
| | Holly B. Combee | Commissioner |
| | Jeff A. Dirling | Commissioner |
| | Stacey S. Bailey | Fire Chief |
| | Wayne L. Ownbey | Asst. Chief |

| | | |
|------------|----------------|--------------|
| Absent was | John Z. Griesi | Commissioner |
|------------|----------------|--------------|

Chairman Chitty opened the meeting of the Parrish Fire Commission.

The minutes of the previous meeting held May 25, 2021, were approved on a motion by Commissioner Webb, seconded by Commissioner Combee, and carried by a vote of 4-0.

Chairman Chitty called for public comment no one signed up to speak.

Commissioner Dirling presented the updates on the By-Laws for the Manatee County Fire Commissioners Assoc. Commissioner Webb made a motion to approve the changes for the By-Laws for the Manatee County Fire Commissioners Assoc, seconded by Commissioner Combee and carried by a vote of 4-0.

Chief Bailey advised the Board on updates for station 2. They were now trying to finalize the amount of the loan from Center State Bank and USDA, that we can receive. Site plans have been submitted to the county for station 2. Willis Smith should have the GMP ready for a presentation at next months meeting.

The financial report for month ending May 2021 was presented. Chief Bailey indicated that the general fund is doing well, we are still waiting for some money to come in, expenditures are being slowed down. Impact fee revenue is currently at \$394,534.80, with an additional funds of \$194,534.80 The financial report was approved on a motion by Commissioner Dirling, seconded by Commissioner Webb and carried by a vote of 4-0.

In the administration report, Chief Bailey brought up many different items, working on Station 2, Pre-budget planning, ALS Planning and Research, and cost increases for the budget.

In the Commissioner reports,

Commissioner Dirling – Thanked everyone for approving the By-Laws

Commissioner Combee – Thanked Chief Bailey and his staff along with the firefighters for all the hard work going on around here.

Commissioner Webb – Would like a updated roster so he could put names with faces, also brought up that he received a call from Brian who lives across from Station 2 site, that he was concerned that the trucks would be using sirens late at night if they received a call. Chief Bailey advised Commissioner Webb that many departments have a policy in place that the guys don't use the sirens at night, unless absolutely necessary.

Commissioner Chitty – Thanked Chief Bailey and everyone for all their hard work being done.

With no further business Commissioner Chitty called for a motion to adjourn the meeting, Commissioner Combee motioned to adjourn the meeting, seconded by Commissioner Webb and carried by a vote of 4-0. Meeting adjourned at 7:09 P.M.

CHAIRMAN

ATTEST:

SECRETARY

SUPPLEMENTAL AGENDA MATERIAL – PARRISH FIRE COMMISSION – July 27, 2021

**AGENDA
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- 3** **N/A** **Minutes of June 22, 2021**
- COMMISSION ACTION NECESSARY**
Motion to approve minutes. Second. Vote.
- 4** **N/A** **Public comment**
- All citizens wishing to speak to the Commission on an agenda item or a future agenda item must complete a speaker card. A citizen, after being recognized by the Chairman, should come to the podium and, for the public record, state their name and address and state whether they are in favor of or against the agenda item they wish to address. The length of time each citizen may address the Board of Commissioners shall be limited to two (2) minutes
- 5** **insert** **GMP Presentation of Station 2 from Willis Smith**
- COMMISSION ACTION NECESSARY**
**Motion to approve/disapprove GMP for Station 2
Second, Vote.**
- 6** **N/A** **Establish a date for the Public Hearing for Assessment Appeals
August 24, 2021**
- COMMISSION ACTION NECESSARY**
**Motion to establish public hearing for August 24, 2021
Second, Vote.**
- 7** **1 - 2** **Financial Report – June 2021**
- COMMISSION ACTION NECESSARY**
**Motion to approve/disapprove Financial Report
Second, Vote.**
- 8** **N/A** **Administration Report:**
- COMMISSION ACTION NECESSARY**
None - Information Only

NEXT COMMISSION MEETING IS AUGUST 24, 2021

07/20/21

PARRISH FIRE DISTRICT
Budget vs. Actual
October 2020 through June 2021

| | Oct '20 - Jun 21 | Budget | \$ Over Budget |
|------------------------------------|---------------------|---------------------|--------------------|
| Ordinary Income/Expense | | | |
| Income | | | |
| 4110 · Tax Revenue | 1,828,870.76 | 1,850,133.00 | -21,262.24 |
| 4310 · Miscellaneous Income | 16,669.16 | 23,300.00 | -6,630.84 |
| 4315 · Grant Revenue | 0.00 | 0.00 | 0.00 |
| 4410 · User's Fee | 5,915.50 | 4,000.00 | 1,915.50 |
| Total Income | 1,851,455.42 | 1,877,433.00 | -25,977.58 |
| Gross Profit | 1,851,455.42 | 1,877,433.00 | -25,977.58 |
| Expense | | | |
| 7100 · Salaries & Overtime | 977,495.99 | 1,277,822.00 | -300,326.01 |
| 7130 · 941 Taxes | 73,888.77 | 94,500.00 | -20,611.23 |
| 7150 · Employee Retirement | 213,766.22 | 294,800.00 | -81,033.78 |
| 7180 · Accounting & Bk Chgs | 292.94 | 0.00 | 292.94 |
| 7190 · Capital Expenditures | 21,487.72 | 70,000.00 | -48,512.28 |
| 7210 · Commissioners' Honorari... | 4,500.00 | 6,000.00 | -1,500.00 |
| 7250 · Communications | 12,322.93 | 8,000.00 | 4,322.93 |
| 7270 · Dues & Licenses | 6,351.54 | 5,500.00 | 851.54 |
| 7310 · Fire Prevention | 6,677.77 | 6,000.00 | 677.77 |
| 7360 · Gas, Diesel & Oil | 10,117.08 | 10,000.00 | 117.08 |
| 7410 · Insurance | | | |
| 7411 · Dental | 4,164.80 | 6,000.00 | -1,835.20 |
| 7412 · Health | 106,709.82 | 127,000.00 | -20,290.18 |
| 7413 · Liability | 42,668.46 | 40,000.00 | 2,668.46 |
| 7414 · Workman's Comp. | 36,465.00 | 31,000.00 | 5,465.00 |
| Total 7410 · Insurance | 190,008.08 | 204,000.00 | -13,991.92 |
| 7450 · Medical Supplies | 3,151.00 | 5,500.00 | -2,349.00 |
| 7460 · Medical Testing | 9,503.00 | 7,000.00 | 2,503.00 |
| 7500 · Household Supplies | 2,358.17 | 3,000.00 | -641.83 |
| 7510 · Miscellaneous Supplies | 2,300.12 | 4,000.00 | -1,699.88 |
| 7570 · Printing & Office | 3,826.39 | 5,000.00 | -1,173.61 |
| 7610 · Professional Services/Le... | 21,452.25 | 25,000.00 | -3,547.75 |
| 7620 · R & M-Equipment | 8,165.34 | 9,000.00 | -834.66 |
| 7630 · R & M-Radios | 8,500.08 | 8,000.00 | 500.08 |
| 7640 · R & M-Station | 4,409.43 | 10,000.00 | -5,590.57 |
| 7650 · R & M-Vehicles | 10,842.67 | 18,000.00 | -7,157.33 |
| 7690 · Refund | 0.00 | 500.00 | -500.00 |
| 7710 · Fire Equipment & Tools | 4,542.51 | 3,000.00 | 1,542.51 |
| 7730 · Training & Education | 7,587.63 | 9,000.00 | -1,412.37 |
| 7740 · Travel | 0.00 | 500.00 | -500.00 |
| 7760 · Uniforms & Gear | 7,914.51 | 10,000.00 | -2,085.49 |
| 7810 · Utilities | 7,536.44 | 14,000.00 | -6,463.56 |
| Total Expense | 1,618,998.58 | 2,108,122.00 | -489,123.42 |
| Net Ordinary Income | 232,456.84 | -230,689.00 | 463,145.84 |
| Net Income | 232,456.84 | -230,689.00 | 463,145.84 |

PARRISH FIRE DISTRICT-IFF
2020 - 2021 Budget vs. Actual
 October 2020 through June 2021

| | <u>Oct '20 - Jun 21</u> | <u>Budget</u> | <u>\$ Over Budget</u> |
|-------------------------------------|--------------------------|---------------------------|--------------------------|
| Income | | | |
| 5110 · Impact Fees Collected | 450,723.80 | 200,000.00 | 250,723.80 |
| 5210 · Interest IFF | 0.00 | 0.00 | 0.00 |
| 5310 · Misc. Income | 0.00 | 0.00 | 0.00 |
| Total Income | <u>450,723.80</u> | <u>200,000.00</u> | <u>250,723.80</u> |
| Gross Profit | 450,723.80 | 200,000.00 | 250,723.80 |
| Expense | | | |
| 9120 · Architect | 0.00 | 0.00 | 0.00 |
| 9130 · Attorney | 0.00 | 10,000.00 | -10,000.00 |
| 9140 · Bank charges | 0.00 | 0.00 | 0.00 |
| 9210 · Loan | 0.00 | 0.00 | 0.00 |
| 9250 · Loan Interest | 0.00 | 0.00 | 0.00 |
| 9300 · Capital Expenditures | 37,719.46 | 0.00 | 37,719.46 |
| 9470 · Refund of IFF | 500.00 | 0.00 | 500.00 |
| 9480 · Station 2 | 241,775.76 | 670,000.00 | -428,224.24 |
| Total Expense | <u>279,995.22</u> | <u>680,000.00</u> | <u>-400,004.78</u> |
| Net Income | <u><u>170,728.58</u></u> | <u><u>-480,000.00</u></u> | <u><u>650,728.58</u></u> |