

AGENDA

PARRISH FIRE DISTRICT

May 25, 2021 – 6:30p.m.

- 1. Open meeting for the Parrish Fire District**
- 2. Prayer and Pledge**
- 3. Minutes of meeting for April 27, 2021**
- 4. Public Comment**
- 5. Joint Commission meeting with Duette**
- 6. Fiscal Audit 2019-2020**
- 7. Station 2 Update**
- 8. Financial Report**
- 9. Administration Report**
- 10. Commissioners Report:**

**Commissioner Griesi
Commissioner Dirling
Commissioner Combee
Commissioner Webb**

**Chairman's Report
Commissioner Chitty**

If any person desires to appeal any decision of the Fire Commission or of any other Board or Commission of the Fire District, that person will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. F.S. 286.0105

The Parrish Fire District does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability status in employment or in provision of services. Disabled individuals may receive special accommodation in services on one working days' notice. F.S. 286.011 (6)

April 27, 2021

The Board of Commissioners of the Parrish Fire District met in regular session on Tuesday, April 27, 2021, at 7:00 P.M. in the Commission Chamber.

Present were	Edward G. Chitty	Chairman
	Kevin L. Webb	Vice-Chairman
	Holly B. Combee	Commissioner
	Jeff A. Dirling	Commissioner
	John Z. Griesi	Commissioner
	Stacey S. Bailey	Fire Chief
	Wayne L. Ownbey	Asst. Chief

Chairman Chitty opened the meeting of the Parrish Fire Commission.

The minutes of the previous meeting held March 23, 2021 were approved on a motion by Commissioner Combee, seconded by Commissioner Griesi, and carried by a vote of 5-0.

Chairman Chitty called for public comment. No one was present to speak.

Chairman Chitty opened the public hearing for Fire Assessments Rates public hearing, no one from the public signed up to speak. A motion was made to close the public hearing by Commissioner Combee, seconded by Commissioner Griesi, and carried by a vote of 5-0. Commissioner Combee made a motion to approve Resolution 2021-01, seconded by Commissioner Webb, and carried by a vote of 5-0.

Chief Bailey presented the Engagement letter for Bond services for setting the perimeters for financing on Station 2 loan with Bryant, Miller, & Olive. Chief explained how we need to have a bond attorney for the financing of the loan. A motion was made to except the letter of engagement from Bryant, Miller, & Olive by Commissioner Webb, seconded by Commissioner Griesi and carried by a vote of 5-0.

The financial report for month ending March 2021 was presented. Chief Bailey indicated that we have received the majority of general fund revenue with the exception of \$105,159.27. Impact fee revenue is currently at \$268,223.80 with \$68,223.80 over what was budgeted. The financial report was approved on a motion by Commissioner Combee, seconded by Commissioner Griesi and carried by a vote of 5-0.

In the administration report, Chief Bailey brought up many different items working on the Cares ACT to get reimbursed for COVID related expenses, working on funding for Station 2, Leticia is working with Chris Roe on making sure everything is in place and on target for the \$80 for Fire Assessment, meet with the Lindsey's/L3 Farm for possibly station 4 site.

Commissioners Reports

Commissioner Griesi – Thanked everyone for a job well done.

Commissioner Dirling –

Commissioner Combee – Thank everyone that showed up for Gary & Denver's services.

Commissioner Webb – Brought up about meeting nights or times being changed, Commissioner Chitty advised that it was discussed at the last meeting, and everyone that was in attendance decided to keep it the same.

Commissioner Chitty – Thank staff for everything everyone is doing.

Commissioner Combee motioned to adjourn the meeting, seconded by Commissioner Webb and carried by a vote of 5-0. Meeting adjourned at 7:26 P.M.

CHAIRMAN

ATTEST:

SECRETARY

<u>AGENDA NUMBER</u>	<u>PAGE NUMBER</u>	
3	N/A	Minutes of April 27, 2021 <u>COMMISSION ACTION NECESSARY</u> Motion to approve minutes. Second. Vote.
4	N/A	Public comment All citizens wishing to speak to the Commission on an agenda item or a future agenda item must complete a speaker card. A citizen, after being recognized by the Chairman, should come to the podium and, for the public record, state their name and address and state whether they are in favor of or against the agenda item they wish to address. The length of time each citizen may address the Board of Commissioners shall be limited to two (2) minutes
5	N/A	Joint Commission meeting with Duette July 14 th , 2021 is the scheduled date for joint Commissioner meeting <u>COMMISSION ACTION NECESSARY</u> None – Information Only
6	Insert	Fiscal Audit 2019-2020 <u>COMMISSION ACTION NECESSARY</u> Motion to approve/disapprove Fiscal Audit of 2019-2020 Second, Vote.
7	N/A	Station 2 land & Construction Update <u>COMMISSION ACTION NECESSARY</u> None - Information Only
8	1-2	Financial Report <u>COMMISSION ACTION NECESSARY</u> Motion to approve/disapprove the financial report Second, Vote.
10	N/A	Administration Report: <u>COMMISSION ACTION NECESSARY</u> None - Information Only

Next Commission meeting June 22, 2021

05/18/21

PARRISH FIRE DISTRICT
Budget vs. Actual
 October 2020 through April 2021

	Oct '20 - Apr 21	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
4110 · Tax Revenue	1,791,961.14	1,850,133.00	-58,171.86
4310 · Miscellaneous Income	11,994.16	23,300.00	-11,305.84
4315 · Grant Revenue	0.00	0.00	0.00
4410 · User's Fee	4,480.25	4,000.00	480.25
Total Income	1,808,435.55	1,877,433.00	-68,997.45
Gross Profit	1,808,435.55	1,877,433.00	-68,997.45
Expense			
7100 · Salaries & Overtime	780,429.57	1,277,822.00	-497,392.43
7130 · 941 Taxes	57,455.62	94,500.00	-37,044.38
7150 · Employee Retirement	171,975.81	294,800.00	-122,824.19
7180 · Accounting & Bk Chgs	177.17	0.00	177.17
7190 · Capital Expenditures	19,306.67	70,000.00	-50,693.33
7210 · Commissioners' Honorari...	3,000.00	6,000.00	-3,000.00
7250 · Communications	8,944.12	8,000.00	944.12
7270 · Dues & Licenses	4,576.20	5,500.00	-923.80
7310 · Fire Prevention	4,467.92	6,000.00	-1,532.08
7360 · Gas, Diesel & Oil	6,625.83	10,000.00	-3,374.17
7410 · Insurance			
7411 · Dental	3,288.00	6,000.00	-2,712.00
7412 · Health	93,935.50	127,000.00	-33,064.50
7413 · Liability	36,657.46	40,000.00	-3,342.54
7414 · Workman's Comp.	31,036.50	31,000.00	36.50
Total 7410 · Insurance	164,917.46	204,000.00	-39,082.54
7450 · Medical Supplies	3,151.00	5,500.00	-2,349.00
7460 · Medical Testing	9,403.00	7,000.00	2,403.00
7500 · Household Supplies	1,849.86	3,000.00	-1,150.14
7510 · Miscellaneous Supplies	2,201.98	4,000.00	-1,798.02
7570 · Printing & Office	3,434.62	5,000.00	-1,565.38
7610 · Professional Services/Le...	15,956.75	25,000.00	-9,043.25
7620 · R & M-Equipment	7,381.80	9,000.00	-1,618.20
7630 · R & M-Radios	7,500.00	8,000.00	-500.00
7640 · R & M-Station	3,294.07	10,000.00	-6,705.93
7650 · R & M-Vehicles	9,762.55	18,000.00	-8,237.45
7690 · Refund	0.00	500.00	-500.00
7710 · Fire Equipment & Tools	4,034.18	3,000.00	1,034.18
7730 · Training & Education	6,457.89	9,000.00	-2,542.11
7740 · Travel	0.00	500.00	-500.00
7760 · Uniforms & Gear	7,509.41	10,000.00	-2,490.59
7810 · Utilities	5,628.44	14,000.00	-8,371.56
Total Expense	1,309,441.92	2,108,122.00	-798,680.08
Net Ordinary Income	498,993.63	-230,689.00	729,682.63
Net Income	498,993.63	-230,689.00	729,682.63

PARRISH FIRE DISTRICT-IFF
2020 - 2021 Budget vs. Actual
 October 2020 through April 2021

	<u>Oct '20 - Apr 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income			
5110 · Impact Fees Collected	333,034.80	200,000.00	133,034.80
5210 · Interest IFF	0.00	0.00	0.00
5310 · Misc. Income	0.00	0.00	0.00
Total Income	<u>333,034.80</u>	<u>200,000.00</u>	<u>133,034.80</u>
Gross Profit	333,034.80	200,000.00	133,034.80
Expense			
9120 · Architect	0.00	0.00	0.00
9130 · Attorney	0.00	10,000.00	-10,000.00
9140 · Bank charges	0.00	0.00	0.00
9210 · Loan	0.00	0.00	0.00
9250 · Loan Interest	0.00	0.00	0.00
9300 · Capital Expenditures	25,864.97	0.00	25,864.97
9470 · Refund of IFF	500.00	0.00	500.00
9480 · Station 2	185,188.26	670,000.00	-484,811.74
Total Expense	<u>211,553.23</u>	<u>680,000.00</u>	<u>-468,446.77</u>
Net Income	<u><u>121,481.57</u></u>	<u><u>-480,000.00</u></u>	<u><u>601,481.57</u></u>