

AGENDA

PARRISH FIRE DISTRICT

November 22, 2022 – 6:00 p.m.

- 1. Open meeting for the Parrish Fire District**
- 2. Prayer and Pledge**
- 3. Swearing in of Commissioner Stevens & Hendry**
- 4. Minutes of meeting October 25, 2022**
- 5. Public Comment**
- 6. Filling of Commissioner Seat 3**
- 7. Election of Officers**
- 8. Appointment to Fire Commissioner's Association**
- 9. Commission Meeting Dates 2023**
- 10. Financial Report**
- 11. Administration Report**
- 12. Commissioners Report:**

**Commissioner Griesi
Commissioner Dirling
Commissioner Combee
Commissioner Webb**

**Chairman's Report
Commissioner Chitty**

If any person desires to appeal any decision of the Fire Commission or of any other Board or Commission of the Fire District, that person will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. F.S. 286.0105

The Parrish Fire District does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability status in employment or in provision of services. Disabled individuals may receive special accommodation in services on one working day's notice. F.S. 286.011 (6)

October 25, 2022

The Board of Commissioners of the Parrish Fire District met in regular session on Tuesday, October 25, 2022, at 6:00 P.M. in the Commission Chamber.

Present were	Edward G. Chitty	Chairman
	Kevin L. Webb	Vice-Chairman
	John Z. Griesi	Commissioner
	Stacey S. Bailey	Fire Chief

Absent were	Jeff A. Dirling	Commissioner
	Holly B. Combee	Commissioner
	Wayne L. Ownbey	Asst. Chief

Chairman Chitty opened the meeting of the Parrish Fire Commission.

The minutes of the previous meetings held September 7, 2022, were approved on a motion by Commissioner Webb, seconded by Commissioner Griesi and carried by a vote of 3-0.

The minutes of the Emergency meeting for Hurricane Ian was held September 26, 2022, were approved on a motion by Commissioner Webb, seconded by Commissioner Griesi and carried by a vote of 3-0.

Chairman Chitty called for public comment, there was none.

Chief Bailey asked to have a Commissioner be appointed as the new Secretary / Treasurer, due to Commissioner Combee no longer in the state. We need someone here that can be to sign documents if needed. Commissioner Webb made a motion to appoint Commissioner Griesi as Secretary / Treasurer, seconded by Commissioner Griesi and carried by a vote of 3-0.

Chief Bailey asked the board to allow him and his staff to start the application process for the opening of Seat 3 on the Board of Commissioners. Chief Bailey asked if we could advertise to receive applications to fulfill the position. And applications to be reviewed by the board at the November 22nd, 2022, meeting. Commissioner Griesi made a motion to start the application process, seconded by Commissioner Webb and carried by a vote of 3-0.

Chief Bailey presented Resolution 2022-06, Budget Adjustments for Fiscal Year 2021/22, for the appropriation of funds to balance out categories that have overages. Resolution 2022-06 was approved on a motion by Commissioner Webb, seconded by Commissioner Griesi and carried by a vote of 3-0.

Financial report for Year ending September 30, 2022, was presented. Chief Bailey indicated we had finished the year out with \$234,585.27 above the budgeted amount. The Impact Fee account as of September 30, 2022, is at \$809,166.98. The financial report was approved on a motion by Commissioner Griesi, seconded by Commissioner Webb and carried by a vote of 3-0.

In the Administration report Chief Bailey presented several items that are being worked on by staff. Also spoke about the update on Station 2. And other events that are coming up.

In the Commissioners reports

Commissioner Griesi – Well done during the hurricane and all other times.

Commissioner Webb – Thanked everyone for all their hard work during the storm & asked about the joint meeting with Duette.

Chairman Chitty – Job well done by everyone.

With no further business for the Board, Commissioner Griesi motioned to adjourn the meeting, seconded by Commissioner Webb, and carried by a vote of 5-0. Meeting adjourned at 6:31 P.M.

CHAIRMAN

ATTEST:

SECRETARY

SUPPLEMENTAL AGENDA MATERIAL – PARRISH FIRE COMMISSION – November 22, 2022

<u>AGENDA NUMBER</u>	<u>PAGE NUMBER</u>	
3	N/A	Swearing in of Commissioner Stevens & Hendry <u>COMMISSION ACTION NECESSARY</u> No Action Necessary
4	N/A	Minutes of October 25, 2022 <u>COMMISSION ACTION NECESSARY</u> Motion to approve minutes. Second. Vote
5	N/A	Public comment All citizens wishing to speak to the Commission on an agenda item or a future agenda item must complete a speaker card. A citizen, after being recognized by the Chairman, should come to the podium and, for the public record, state their name and address and state whether they are in favor of or against the agenda item they wish to address. The length of time each citizen may address the Board of Commissioners shall be limited to two (2) minutes
6	Insert	Filling of Commissioner Seat 3 Review applications that were submitted <u>COMMISSION ACTION NECESSARY</u> Motion to approve/disapprove Appointed Commissioner Second, Vote
7	N/A	Election of Officers Chairman, Vice-Chairman, Secretary, and Treasure A motion was made and approved in November 2012 that the officers would serve a 2-year term. <u>COMMISSION ACTION NECESSARY</u> Motion to approve/disapprove Chairman Second, Vote Motion to approve/disapprove Vice-Chairman Second, Vote Motion to approve/disapprove Secretary/Treasure Second, Vote

PARRISH FIRE DISTRICT

12132 U.S. 301 N. PARRISH, FL 34219

Phone (941) 721-2093 - Fax (941) 721-2095

admin@parrishfd.org

November 22, 2022

The following is a list of the scheduled Board of Fire Commissioner meetings for the Parrish Fire District from January 01, 2023, to December 31, 2023. The meetings are held the fourth Tuesday of each month at 6:00 P.M., at the Parrish Fire District located at 12132 U.S. Hwy 301 N., Parrish.

January 24, 2023

February 28, 2023

March 28, 2023

April 25, 2023

May 23, 2023

June 27, 2023

July 25, 2023

August 22, 2023

September 26, 2023

October 24, 2023

November 28, 2023

December 26, 2023 – Normally Cancelled due to Holidays

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Edward G. Chitty

Chairman Board of Commissioners

Parrish Fire District

PARRISH FIRE DISTRICT-IFF
Budget vs. Actual
 October 2022

	Oct 22	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
5110 · Impact Fees Collected	0.00	475,000.00	-475,000.00
5210 · Interest IFF	0.00		
5310 · Misc. Income	0.00	0.00	0.00
Total Income	0.00	475,000.00	-475,000.00
Cost of Goods Sold			
50000 · Cost of Goods Sold	0.00		
Total COGS	0.00		
Gross Profit	0.00	475,000.00	-475,000.00
Expense			
1160 · Pre Paid Expenses	0.00		
66000 · Payroll Expenses	0.00		
9000 · Due other Funds	0.00		
9120 · Architect	0.00		
9130 · Attorney	0.00	10,000.00	-10,000.00
9140 · Bank charges	0.00		
9210 · Loan	0.00		
9250 · Loan Interest	0.00		
9300 · Capital Expenditures	0.00	325,000.00	-325,000.00
9410 · Engineer	0.00		
9470 · Refund of IFF	0.00		
9480 · Station 2	0.00	0.00	0.00
Total Expense	0.00	335,000.00	-335,000.00
Net Ordinary Income	0.00	140,000.00	-140,000.00
Other Income/Expense			
Other Income	0.00	0.00	0.00
Other Expense			
9200 · Transfer Out of Impact	0.00		
Total Other Expense	0.00		
Net Other Income	0.00	0.00	0.00
Net Income	0.00	140,000.00	-140,000.00

PARRISH FIRE DISTRICT

Budget vs. Actual

October 2022

	Oct 22	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
4110 · Tax Revenue	0.00	3,164,135.42	-3,164,135.42
4310 · Miscellaneous Income	1,525.00	20,000.00	-18,475.00
4410 · User's Fee	0.00	4,000.00	-4,000.00
Total Income	1,525.00	3,188,135.42	-3,186,610.42
Gross Profit	1,525.00	3,188,135.42	-3,186,610.42
Expense			
7100 · Salaries & Overtime	131,420.42	1,864,992.00	-1,733,571.58
7130 · 941 Taxes	9,794.46	142,671.00	-132,876.54
7150 · Employee Retirement	31,912.82	448,440.00	-416,527.18
7190 · Capital Expenditures	1,740.00	30,000.00	-28,260.00
7192 · Debt Service Engine	0.00	30,000.00	-30,000.00
7210 · Commissioners' Honorari...	0.00	12,000.00	-12,000.00
7250 · Communications	1,215.20	17,000.00	-15,784.80
7270 · Dues & Licenses	11,967.35	23,000.00	-11,032.65
7310 · Fire Prevention	804.13	6,000.00	-5,195.87
7360 · Gas, Diesel & Oil	0.00	20,000.00	-20,000.00
7410 · Insurance			
7411 · Dental	468.16	7,500.00	-7,031.84
7412 · Health	9,961.74	200,000.00	-190,038.26
7413 · Liability	19,134.74	75,000.00	-55,865.26
7414 · Workman's Comp.	23,828.00	78,000.00	-54,172.00
Total 7410 · Insurance	53,392.64	360,500.00	-307,107.36
7450 · Medical Supplies	0.00	5,500.00	-5,500.00
7460 · Medical Testing	0.00	12,000.00	-12,000.00
7500 · Household Supplies	18.49	4,000.00	-3,981.51
7510 · Miscellaneous Supplies	281.31	5,000.00	-4,718.69
7570 · Printing & Office	56.16	5,000.00	-4,943.84
7610 · Professional Services/Le...	0.00	85,000.00	-85,000.00
7620 · R & M-Equipment	0.00	10,000.00	-10,000.00
7630 · R & M-Radios	0.00	11,000.00	-11,000.00
7640 · R & M-Station	586.06	10,000.00	-9,413.94
7650 · R & M-Vehicles	448.32	25,000.00	-24,551.68
7690 · Refund	0.00	500.00	-500.00
7710 · Fire Equipment & Tools	-29.38	5,000.00	-5,029.38
7730 · Training & Education	303.73	10,000.00	-9,696.27
7740 · Travel	0.00	500.00	-500.00
7760 · Uniforms & Gear	0.00	11,000.00	-11,000.00
7810 · Utilities	1,056.16	15,000.00	-13,943.84
Total Expense	244,967.87	3,169,103.00	-2,924,135.13
Net Ordinary Income	-243,442.87	19,032.42	-262,475.29
Other Income/Expense			
Other Expense			
7195 · Station 2 Capital Expenditu...	94,900.81		
Total Other Expense	94,900.81		
Net Other Income	-94,900.81		
Net Income	-338,343.68	19,032.42	-357,376.10