

AGENDA

PARRISH FIRE DISTRICT

September 27, 2022 – 6:00p.m.

- 1. Open meeting for the Parrish Fire District**
- 2. Prayer and Pledge**
- 3. Minutes of meeting for August 23, 2022**
- 4. Public Comment**
- 5. Public Hearing for Fire Assessment Appeals**
- 6. Resolution 2022-04 Fire Assessment Appeals**
- 7. Financial Report**
- 8. Administration Report**

Commissioners Report:

**Commissioner Griesi
Commissioner Dirling
Commissioner Combee
Commissioner Webb**

**Chairman's Report
Commissioner Chitty**

If any person desires to appeal any decision of the Fire Commission or of any other Board or Commission of the Fire District, that person will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (F.S. 286.0105).

The Parrish Fire District does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability status in employment or in provision of services. Disabled individuals may receive special accommodation in services on one working day's notice. *F.S. 286.011 (6)*

August 23, 2022

The Board of Commissioners of the Parrish Fire District met in regular session on Tuesday, August 23, 2022, at 6:00 P.M. in the Commission Chamber.

Present were	Edward G. Chitty	Chairman (Present by Phone)
	Kevin L. Webb	Vice-Chairman
	Holly B. Combee	Commissioner
	Jeff A. Dirling	Commissioner
	John Z. Griesi	Commissioner
	Stacey S. Bailey	Fire Chief
	Wayne L. Ownbey	Asst. Chief

Vice-Chairman Webb opened the meeting of the Parrish Fire Commission.

The minutes of the previous meeting held June 28, 2022, Commissioner Dirling asked to have the minutes reflect what the actual dollar amount was that Commissioner Griesi asked for, and also asked to have it show for the record what Commissioner voted no. The minutes were approved on a motion with the changes by Commissioner Combee, seconded by Commissioner Dirling, and carried by a vote of 5-0.

Vice-Chairman Webb called for public comment. No one present to speak.

Chief Bailey advised the Commission that we need to establish a date for a public hearing so the Community can come and appeal their Fire Assessment rates on their property. Commissioner Dirling made a motion to hold the public hearing for Fire Assessment Rate Appeals on September 27, 2022, seconded by Commissioner Combee and carried by a vote of 5-0.

Chief Bailey presented the Commissioners with Resolution 2022-02, the Resolution is with the Board of Fire Commissioners of the Parrish Fire District and with the Florida Coop Liquid Assets, which is a group of governmental participants for the purpose of exercising investment power jointly to invest funds in concert with other participants. Commissioner Griesi made a motion approve Resolution 2022-02, seconded by Commissioner Combee and carried by a vote of 5-0.

Chief Bailey presented the proposed budget for Fiscal year 2022-23, after some discussion on the proposed budget for 2022-23, Commissioner Combee brought up the discussion on the Commissioner stipend on the 500% increase, she feels that it's too much of an increase for the Commissioners, Commissioner Dirling agrees with the amount, but does agree the Commissioners deserve an increase. Commissioner Combee made a motion to increase the Commission stipend to a \$200.00 increase, seconded by Commissioner Dirling and carried by a vote of 3-2. Commissioners Chitty and Griesi voting no. After the discussion on the budget Commissioner Combee made a motion to approve the proposed budget for 2022-23, seconded by Commissioner Dirling and carried a vote of 5-0.

Chief Bailey advised that the board needs to approve Resolution 2022-03 which is approving the 2022-23 Fiscal Budget, Commissioner Combee made a motion to approve Resolution 2022-03, seconded by Commissioner Dirling and carried by a vote of 5-0.

The financial report for month ending July 2022 was presented. Chief Bailey indicated that we have received all of the budgeted amount in the General Fund and then some, current have received \$2,758,294.88. Impact fee revenue is currently at \$697,941.13. The financial report was approved on a motion by Commissioner Combee, seconded by Commissioner Griesi and carried by a vote of 5-0.

In the administration report, Chief Bailey had several items that he reported to the board on, Station 2 had several items, projects that are underway by staff, and other events coming up 9-11 planning.

Vice-Chairman Webb called for Commissioners reports,

Commissioner Griesi – New station looking great, and thanks for all the hard work.

Commissioner Dirling – All good

Commissioner Combee – WOW on the new station, it's a proud enhancement to the community

Commissioner Webb – Station 2 looking good.

Commissioner Chitty – Thanked everyone for all their hard work.

Chief Bailey and Blaze presented Commissioner Dirling and Commissioner Combee with a plaque thanking them for all the work they have done as Commissioner for the district and the community.

Commissioner Combee motioned to adjourn the meeting, seconded by Commissioner Dirling, and carried by a vote of 5-0. Meeting adjourned at 6:36 P.M.

VICE-CHAIRMAN

ATTEST:

SECRETARY

SUPPLEMENTAL AGENDA MATERIAL – PARRISH FIRE COMMISSION – September 27, 2022

**AGENDA
NUMBER** **PAGE
NUMBER**

3 **N/A** **Minutes of August 23, 2022**

COMMISSION ACTION NECESSARY
Motion to approve minutes. Second. Vote

4 **N/A** **Public comment**
All citizens wishing to speak to the Commission on an agenda item or a future agenda item must complete a speaker card. A citizen, after being recognized by the Chairman, should come to the podium and, for the public record, state their name and address and state whether they are in favor of or against the agenda item they wish to address. The length of time each citizen may address the Board of Commissioners shall be limited to two (2) minutes.

5 **N/A** **Public Hearing for Fire Assessments Appeals**

CHAIRMAN ACTION NECESSARY

Open public hearing to hear appeals on fire assessments

Public comment

COMMISSION ACTION NECESSARY
Motion to close public hearing. Second. Vote

6 **1** **Resolution 2022-04**

**A RESOLUTION OF THE BOARD OF COMMISSIONERS
OF THE PARRISH FIRE DISTRICT TO HEAR FIRE
ASSESSMENT APPEALS FROM PROPERTY OWNERS**

COMMISSION ACTION NECESSARY
**Motion to approve/disapprove Resolution 2022-04.
Second. Vote**

7 2-3 Financial Report – August 31, 2022
COMMISSION ACTION NECESSARY
**Motion to approve/disapprove Financial Report
Second. Vote.**

8 **Insert** Administration Report

COMMISSION ACTION NECESSARY
None – Information Only

9 **N/A** Commissioners Reports

Commissioner Griesi
Commissioner Dirling
Commissioner Combee
Commissioner Webb
Commissioner Chitty

COMMISSION ACTION NECESSARY
None – Information Only

NEXT COMMISSION MEETING IS OCTOBER 25th 2022, @ 6:00PM.

**RESOLUTION NO. 2022-04
APPEALS HEARING**

WHEREAS, THE PARRISH FIRE DISTRICT, in accordance with the provisions of Section 5, Chapter 2004-400, as amended, must review, adjust, correct and certify the fire assessment levied against every parcel of property within the District; and,

WHEREAS, the Board of Fire Commissioners did adopt Resolution No. 2022-01 on May 24, 2022, specifying the rate of assessment to be applied to all taxable property for the 2022-23 tax year; and

WHEREAS, the District has received from the Manatee County Property Appraiser a fire assessment roll for the 2021 tax year and subsequently checked it and noted any necessary corrections and/or adjustments; and,

WHEREAS, a properly advertised public hearing was held on September 27, 2022; to hear appeals from any property owner in the District with respect to the method of calculation or the amount of fire assessment levied against a parcel of land within the District;

NOW THEREFORE BE IT RESOLVED that the Board of Fire Commissioners of the PARRISH FIRE DISTRICT did receive and consider the following fire assessment appeals and have notified all parties in writing of the reasons for granting or denying each.

<u>PARCEL NO.</u>	<u>OWNER</u>	<u>FIRE ASSESSMENT</u>	
		<u>CURRENT</u>	<u>ADJUSTED</u>

BE IT FURTHER RESOLVED that the Board of Fire Commissioners, with the adjustments contained herein, hereby certifies the fire assessment levy for each parcel of property within the PARRISH FIRE DISTRICT and hereby directs the Manatee County Property Appraiser to place such fire assessment levies on the 2020/21 Manatee County tax roll.

Adopted this 27th day of September 2022, on motion at a regular scheduled meeting.

CHAIRMAN

ATTEST:

SECRETARY

PARRISH FIRE DISTRICT-IFF
Budget vs. Actual
 October 2021 through August 2022

	<u>Oct '21 - Aug 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
5110 · Impact Fees Collected	724,941.13	475,000.00	249,941.13
5210 · Interest IFF	0.00		
5310 · Misc. Income	7,562.50	0.00	7,562.50
Total Income	<u>732,503.63</u>	<u>475,000.00</u>	<u>257,503.63</u>
Cost of Goods Sold			
50000 · Cost of Goods Sold	0.00		
Total COGS	<u>0.00</u>		
Gross Profit	<u>732,503.63</u>	<u>475,000.00</u>	<u>257,503.63</u>
Expense			
1160 · Pre Paid Expenses	0.00		
66000 · Payroll Expenses	0.00		
9000 · Due other Funds	0.00		
9120 · Architect	0.00		
9130 · Attorney	3,669.54	10,000.00	-6,330.46
9140 · Bank charges	0.00		
9210 · Loan	0.00		
9250 · Loan Interest	0.00		
9300 · Capital Expenditures	409,420.53	265,000.00	144,420.53
9410 · Engineer	0.00		
9470 · Refund of IFF	0.00		
9480 · Station 2	226,776.01	200,000.00	26,776.01
Total Expense	<u>639,866.08</u>	<u>475,000.00</u>	<u>164,866.08</u>
Net Ordinary Income	92,637.55	0.00	92,637.55
Other Income/Expense			
Other Income	0.00	0.00	0.00
Other Expense			
9200 · Transfer Out of Impact	500,000.00		
Total Other Expense	<u>500,000.00</u>		
Net Other Income	<u>-500,000.00</u>	<u>0.00</u>	<u>-500,000.00</u>
Net Income	<u><u>-407,362.45</u></u>	<u><u>0.00</u></u>	<u><u>-407,362.45</u></u>

PARRISH FIRE DISTRICT
Budget vs. Actual
October 2021 through August 2022

	Oct '21 - Aug 22	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
4110 · Tax Revenue	2,758,294.88	2,625,255.14	133,039.74
4310 · Miscellaneous Income	106,327.33	20,000.00	86,327.33
4410 · User's Fee	9,050.63	4,000.00	5,050.63
Total Income	2,873,672.84	2,649,255.14	224,417.70
Gross Profit	2,873,672.84	2,649,255.14	224,417.70
Expense			
7100 · Salaries & Overtime	1,357,018.20	1,594,119.19	-237,100.99
7130 · 941 Taxes	101,082.65	121,950.12	-20,867.47
7150 · Employee Retirement	315,721.78	362,422.12	-46,700.34
7180 · Accounting & Bk Chgs	154.21		
7190 · Capital Expenditures	46,533.74	70,000.00	-23,466.26
7192 · Debt Service Engine	29,992.09	30,000.00	-7.91
7210 · Commissioners' Honorarium	4,500.00	6,000.00	-1,500.00
7250 · Communications	13,499.07	10,000.00	3,499.07
7270 · Dues & Licenses	10,254.18	6,000.00	4,254.18
7310 · Fire Prevention	3,314.18	6,000.00	-2,685.82
7360 · Gas, Diesel & Oil	22,923.87	11,000.00	11,923.87
7410 · Insurance			
7411 · Dental	5,322.24	6,500.00	-1,177.76
7412 · Health	153,346.73	147,000.00	6,346.73
7413 · Liability	44,735.10	44,000.00	735.10
7414 · Workman's Comp.	51,836.03	32,000.00	19,836.03
Total 7410 · Insurance	255,240.10	229,500.00	25,740.10
7450 · Medical Supplies	2,427.45	5,500.00	-3,072.55
7460 · Medical Testing	4,740.00	12,000.00	-7,260.00
7500 · Household Supplies	2,092.34	3,000.00	-907.66
7510 · Miscellaneous Supplies	2,000.66	5,000.00	-2,999.34
7570 · Printing & Office	4,505.83	5,000.00	-494.17
7610 · Professional Services/Legal	22,622.50	35,000.00	-12,377.50
7620 · R & M-Equipment	7,785.17	9,000.00	-1,214.83
7630 · R & M-Radios	10,635.12	9,000.00	1,635.12
7640 · R & M-Station	6,809.08	10,000.00	-3,190.94
7650 · R & M-Vehicles	18,207.11	18,000.00	207.11
7680 · Reconciliation Discrepancies	0.02		
7690 · Refund	0.00	500.00	-500.00
7710 · Fire Equipment & Tools	6,803.43	4,000.00	2,803.43
7730 · Training & Education	9,075.51	9,000.00	75.51
7740 · Travel	6.50	500.00	-493.50
7760 · Uniforms & Gear	8,956.51	10,000.00	-1,043.49
7810 · Utilities	11,215.33	14,000.00	-2,784.67
Total Expense	2,278,116.61	2,586,491.43	-318,374.82
Net Ordinary Income	595,556.23	52,763.71	542,792.52
Other Income/Expense			
Other Income			
1070 · Debt Sinking Fund Station 2	500,000.00		
9501 · Proceed from LTD-Station 2	7,300,000.00		
Total Other Income	7,800,000.00		
Other Expense			
7195 · Station 2 Capital Expenditures	1,946,664.17		
9599 · Cost of Issuance-Station 2	24,215.22		
Total Other Expense	1,970,879.39		
Net Other Income	5,829,120.61		
Net Income	6,424,676.84	52,763.71	6,371,913.13