

AGENDA

PARRISH FIRE DISTRICT

March 23, 2021 – 6:30 p.m.

- 1. Open meeting for the Parrish Fire District**
- 2. Prayer and Pledge**
- 3. 2020 Awards**
- 4. Minutes of meeting February 23, 2021**
- 5. Public Comment**
- 6. Fire Assessments Rates 2021-2022**
- 7. Station 2 Property**
- 8. Financial Report**
- 9. Administration Report**
- 10. Commissioners Report:**

**Commissioner Griesi
Commissioner Dirling
Commissioner Combee
Commissioner Webb**

**Chairman's Report
Commissioner Chitty**

If any person desires to appeal any decision of the Fire Commission or of any other Board or Commission of the Fire District, that person will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. F.S. 286.0105

The Parrish Fire District does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability status in employment or in provision of services. Disabled individuals may receive special accommodation in services on one working day's notice. F.S. 286.011 (6)

February 23, 2021

The Board of Commissioners of the Parrish Fire District met in regular session on Tuesday, February 23, 2021, at 6:30 P.M. in the Commission Chamber.

Present were:	Edward G. Chitty	Chairman
	Holly B. Combee	Commissioner
	Jeff A. Dirling	Commissioner
	John Z. Griesi	Commissioner
	Stacey S. Bailey	Fire Chief
	Wayne L. Ownbey	Asst. Chief
Absent was:	Kevin L. Webb	Vice-Chairman

Chairman Chitty opened the meeting of the Parrish Fire Commission.

The minutes of the previous meeting held January 26, 2021 were approved on a motion by Commissioner Combee, seconded by Commissioner Griesi and carried by a vote of 4-0.

Chairman Chitty called for public comment. There was none.

Chief Bailey advised the board that he has updated the Public Facility Report that is turned into Manatee County, the only updates were adding newly elected Fire Commissioner Griesi, number of calls, and the number of firefighters residing at Station 1. Commissioner Dirling made a motion to accept the updated Public Facilities Report, seconded by Commissioner Griesi and carried by a vote of 4-0.

Chief Bailey presented the Commissioners with some new pictures for the roof for Station 2, after much discussion between Firefighters and Commissioners, Commissioner Combee made a motion to proceed with option 2, seconded by Commissioner Dirling and carried by a vote of 4-0.

The financial report for month ending January 31, 2021 was presented. Chief Bailey indicated that the general fund received \$1,694,055 in revenue we are short by \$156,077 with money still coming in. So far for the expenditures we have spent 833,128.20. The Impact Fee account has taken in \$165,977.05. The financial report was approved on a motion by Commissioner Combee, seconded by Commissioner Griesi and carried by a vote of 4-0.

In the administration report Chief Bailey went over all the different items that were worked on this past month by staff. Chief had a meeting with John Neal in reference to a possibly location for Station 3. Staff will be working on getting a mailout ready to send to every parcel owner in the Parrish Fire District regarding the referendum and what the homeowner's new rate will be.

In the Commission reports,
Commissioner Griesi – Nothing to report
Commissioner Dirling – 5 yr. plan – asked when we make the changes to that and asked to see the medic program plugged into the budget.
Commissioners Combee – Thanked the guys on how hard they have worked together on everything specially with Station 2.
Commissioner Chitty – Appreciates everything everyone is doing!

With no further business for the board, Commissioner Griesi motioned to adjourn the meeting, seconded by Commissioner Combee, and carried by a vote of 4-0. Meeting adjourned at 6:56 P.M.

CHAIRMAN

ATTEST:

SECRETARY

SUPPLEMENTAL AGENDA MATERIAL – PARRISH FIRE COMMISSION – March 23, 2021

**AGENDA
NUMBER** **PAGE
NUMBER**

3 **N/A** **2020 Awards**

4 **N/A** **Minutes of February 26, 2019**

COMMISSION ACTION NECESSARY
Motion to approve minutes. Second. Vote

5 **N/A** **Public comment**

All citizens wishing to speak to the Commission on an agenda item or a future agenda item must complete a speaker card. A citizen, after being recognized by the Chairman, should come to the podium and, for the public record, state their name and address and state whether they are in favor of or against the agenda item they wish to address. The length of time each citizen may address the Board of Commissioners shall be limited to two (2) minutes

6 **N/A** **Fire Assessments Rates for 2021-2022**
Establish a public hearing date for the Assessment Rate to be set for Fiscal year 2021-2022

COMMISSION ACTION NECESSARY
Motion to establish public hearing for April 27, 2021
Second, Vote.

7 **N/A** **Station 2 Update**

COMMISSION ACTION NECESSARY
Information only

8 **1-2** **Financial Report**

February 2021

COMMISSION ACTION NECESSARY
Motion to Approve/disapprove Financial report
Second, Vote

9 **N/A** **Administration Report**

COMMISSION ACTION NECESSARY
None - Information Only

PARRISH FIRE DISTRICT
Budget vs. Actual
 October 2020 through February 2021

	Oct '20 - Feb 21	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
4110 · Tax Revenue	1,724,986.01	1,850,133.00	-125,146.99
4310 · Miscellaneous Income	8,305.00	23,300.00	-14,995.00
4315 · Grant Revenue	0.00	0.00	0.00
4410 · User's Fee	2,230.25	4,000.00	-1,769.75
Total Income	1,735,521.26	1,877,433.00	-141,911.74
Gross Profit	1,735,521.26	1,877,433.00	-141,911.74
Expense			
7100 · Salaries & Overtime	584,123.67	1,277,822.00	-693,698.33
7130 · 941 Taxes	42,903.38	94,500.00	-51,596.62
7150 · Employee Retirement	130,256.77	294,800.00	-164,543.23
7180 · Accounting & Bk Chgs	47.53	0.00	47.53
7190 · Capital Expenditures	16,150.89	70,000.00	-53,849.11
7210 · Commissioners' Honorarium	1,500.00	6,000.00	-4,500.00
7250 · Communications	6,817.87	8,000.00	-1,182.13
7270 · Dues & Licenses	2,758.58	5,500.00	-2,741.42
7310 · Fire Prevention	1,678.27	6,000.00	-4,321.73
7360 · Gas, Diesel & Oil	3,919.10	10,000.00	-6,080.90
7410 · Insurance			
7411 · Dental	2,411.20	6,000.00	-3,588.80
7412 · Health	80,472.38	127,000.00	-46,527.62
7413 · Liability	30,639.46	40,000.00	-9,360.54
7414 · Workman's Comp.	25,608.00	31,000.00	-5,392.00
Total 7410 · Insurance	139,131.04	204,000.00	-64,868.96
7450 · Medical Supplies	1,305.57	4,000.00	-2,694.43
7460 · Medical Testing	9,403.00	7,000.00	2,403.00
7500 · Household Supplies	1,118.34	3,000.00	-1,881.66
7510 · Miscellaneous Supplies	1,581.98	5,500.00	-3,918.02
7570 · Printing & Office	2,904.55	5,000.00	-2,095.45
7610 · Professional Services/Legal	14,048.00	25,000.00	-10,952.00
7620 · R & M-Equipment	6,207.40	9,000.00	-2,792.60
7630 · R & M-Radios	7,500.00	8,000.00	-500.00
7640 · R & M-Station	2,438.52	10,000.00	-7,561.48
7650 · R & M-Vehicles	7,873.89	18,000.00	-10,126.11
7690 · Refund	0.00	500.00	-500.00
7710 · Fire Equipment & Tools	2,992.30	3,000.00	-7.70
7730 · Training & Education	5,075.91	9,000.00	-3,924.09
7740 · Travel	0.00	500.00	-500.00
7760 · Uniforms & Gear	3,923.70	10,000.00	-6,076.30
7810 · Utilities	4,026.76	14,000.00	-9,973.24
Total Expense	999,687.02	2,108,122.00	-1,108,434.98
Net Ordinary Income	735,834.24	-230,689.00	966,523.24
Net Income	735,834.24	-230,689.00	966,523.24

PARRISH FIRE DISTRICT-IFF
2020 - 2021 Budget vs. Actual
October 2020 through February 2021

	<u>Oct '20 - Feb 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income			
5110 · Impact Fees Collected	165,977.05	200,000.00	-34,022.95
5210 · Interest IFF	0.00	0.00	0.00
5310 · Misc. Income	0.00	0.00	0.00
Total Income	<u>165,977.05</u>	<u>200,000.00</u>	<u>-34,022.95</u>
Gross Profit	165,977.05	200,000.00	-34,022.95
Expense			
9120 · Architect	0.00	0.00	0.00
9130 · Attorney	0.00	10,000.00	-10,000.00
9140 · Bank charges	0.00	0.00	0.00
9210 · Loan	0.00	0.00	0.00
9250 · Loan Interest	0.00	0.00	0.00
9300 · Capital Expenditures	9,241.98	0.00	9,241.98
9470 · Refund of IFF	500.00	0.00	500.00
9480 · Station 2	160,507.01	670,000.00	-509,492.99
Total Expense	<u>170,248.99</u>	<u>680,000.00</u>	<u>-509,751.01</u>
Net Income	<u><u>-4,271.94</u></u>	<u><u>-480,000.00</u></u>	<u><u>475,728.06</u></u>